

OFFICE OF THE DISTRICT LEGAL SERVICES AUTHORITY, NAGAON

ADVERTISEMENT NO. 2/2016

WALK-IN-INTERVIEW FOR THE POST OF ACCOUNTS ASSISTANT (CONTRACTUAL) FOR THE  
OFFICE OF THE DISTRICT LEGAL SERVICES AUTHORITY, NAGAON

A Walk-in-interview with Skill Test will be held for one post of Accounts Assistant (Contractual) mentioned below in the Office of the District Legal Services Authority, Nagaon. The engagement shall be purely on contractual basis for one year from the date of signing of the Contract. After expiry of the contract period of one year, the contractual engagement shall automatically stand terminated. The contract period may be extended depending upon requirement and subject to the approval of the Assam State Legal Services Authority, Guwahati.

The Walk-in-interview with Skill Test will be held on 10-11-16 from 02.00 PM onwards, at the Office Chamber of District & Sessions Judge-cum-Chairman, District Legal Services Authority, Nagaon.

No TA/D.A for appearing in the Walk-in-interview with Skill Test shall be paid.

The eligible criteria, number of post and consolidated pay are as follows :

Sl. No.	Name of the post with consolidated pay	Age	Educational Qualification	Experience
1	Accounts Assistant. Consolidated pay Rs 20,000/- (Rupees Twenty Thousand per month)	18-38 years as on 01-11-16. (Relaxation as per Govt Rule)	Essential : a. Bachelor Degree from a recognized University. b. Computer knowlegde of MS Excel, M.S.Word, Tally.	Preference will be given to experience in handling accounts work in Govt/PSU/Semi Govt. Department/Institutions. Working knowledge of preparation of pay bills/O.E bills in a Govt Department/TDS/VAT.

**GENERAL INFORMATION :**

1. Only Indian Citizens are eligible to apply.
2. The pay is on consolidated basis and is inclusive of all allowances etc.
3. The candidates must bring all documents and testimonials viz., Age certificate, Graduation Certificate and Experience Certificate, if any, Caste Certificate, if any, etc in ORIGINAL along with a duly filled-in application, in Standard Form with a set of copies of self attested

documents and testimonials submitted, along with two recent passport size photographs and report at the venue on 10-11-16 at 10.00AM positively for processing of the applications.

4. The Candidates can also visit the official website of Nagaon District Judiciary (<http://nagaonjudiciary.gov.in/>) for the advertisement details.

Sd/-

District & Sessions Judge

-cum- Chairman, DLSA

District & Sessions Judge  
Nagaon, Assam

Chairman,

District Legal Services Authority

Nagaon : Assam

Dated 01<sup>st</sup> November, 2016.

Memo No. DLSA-N/1602-1607

Copy forwarded for information and wider circulation to :

1. Member Secretary (I/C), ASLSA.
2. The Editor, Assam Tribune, with request to publish the advertisement in one issue immediately.
3. The Editor, Ahomiya Pratidin, with request to publish the advertisement in one issue immediately.
4. The Notice Board of the O/O the District & Sessions Judge, Nagaon.
- ✓ 5. The System Officer, Nagaon to upload the above advertisement in the official website of Nagaon District Judiciary.
6. The Office File.

Sd/-

District & Sessions Judge

-cum- Chairman, DLSA

District & Sessions Judge  
Nagaon, Assam

-Cum-

Chairman,

District Legal Services Authority

Nagaon : Assam