

OFFICE OF THE DISTRICT AND SESSIONS JUDGE, NAGAON

RIGHT TO INFORMATION ACT

তথ্য জনাৰ অধিকাৰ আইন

[Disclosures under section 4 of the RTI Act 2005]

1. The office of the District and Sessions Judge, Nagaon is the administrative office of the district judiciary of Nagaon, Assam. The district judiciary comprises of the Court of the District and Sessions Judge and other courts which are subordinate to that court including the Court of the Chief Judicial Magistrate.
2. District Judiciary is responsible to administer justice at the district level. The District and Sessions Judge is the head of the district judiciary. The District Judge and other judicial officers are appointed by the Governor of the state in consultation with the High Court exercising jurisdiction over the state. The High Court exercises control and supervisory jurisdiction over the functionings of the district judiciary. The judicial officers of the district are supposed to adjudicate cases impartially and in accordance with law upholding the constitutional values. In Nagaon district there are two sub divisions, viz. Kaliabor and Hojai. The names and designations of the officers of the district judiciary are given below:

Sl. No	Names of the officers	Designation
1	Sri Paran Kumar Phukan	District & Sessions Judge
2	Smti Selina Begum	Addl. District & Sessions Judge, FTC
3	Smti Mitali Thakuria	Civil Judge
4	Sri Aparesh Chakravarty	Chief Judicial Magistrate
5	Sri Binod Kr Chetri	Addl. CJM
6	Sri Nayan Sankar Baruah	SDJM (S)
7	Sri Rana Dutta	Munsiff No 1
8	Sri Nisanta Goswami	Munsiff No 2
9	Sri Kuntal Sarma Pathak	JMFC
10	Smti Munmee Sarma	JMFC
11	Smti Kangki Rani Deka	JMFC

	<i>Kaliabor Sub Division</i>	
12	Ms. Sabnam Choudhury	SDJM
13	Sri Nityananda Talukdar	Munsiff
	<i>Hojai Sub Division</i>	
14	Sri Haresh Chandra Sarma	Addl. District & Sessions Judge, FTC
15	Sri Paban Kumar Kalita	SDJM
16	Sri Bankim Sarma	Munsiff
17	Sri Mridul Kumar Saikia	JMFC
18	Smti Rani Boro	JMFC

All the officers of the district judiciary are entrusted with judicial powers. The District and Sessions Judge is responsible for the overall administration of the district judiciary. The Chief Judicial Magistrate looks after the administrative works of his establishment subject to the general control of the Sessions Judge. In the judicial side all the courts at the district level functions as trial courts. Apart from that the District and Sessions Judge and the Civil Judge exercises appellate jurisdiction. The Sessions Judge also functions as a revisional court. The employees of the District Judge's office as well as CJMs office work as support staffs and facilitate smooth functioning of the judicial officers.

3. The District & Sessions Judge, being the head of the district judiciary, takes all the major administrative decisions at the district level. However, in some matters of serious nature the Hon'ble Portfolio Judge of the district as well as the Hon'ble Chief Justice of the High Court is also consulted. In the decision making process the District & Sessions Judge often consult with the other judicial officers of the district. There is a Selection Board comprising of a few judicial officers in Nagaon which takes the decisions regarding appointment, promotion and transfer of the support staffs. Apart from that in the monthly meetings of the officers held at the District Judge's office, the views of the officers are solicited on important matters. All the officers and staffs in the district including the District and Sessions Judge are accountable to the Hon'ble Gauhati High Court for their functioning.

4. Honesty, Integrity and Efficiency are the norms set by the district judiciary of Nagaon for its officers and staffs for the discharge of their functions.
5. The judicial officers are essentially guided by the laws in force in the country which includes statute laws as well as pronouncements of superior courts. Apart from that for their day to day functionings the officers are guided by the Civil Rules and Orders as well as the Criminal Rules and Orders of the Gauhati High Court and the orders of the High Court issued by its registry from time to time. In financial and service matters the officers and staffs are guided by the rules and regulations applicable in the departments of the government of Assam.
6. The records of the cases tried by the various courts are kept under the control of the concerned courts. The individual courts also maintain the daily Cause List as well as the Court Diary apart from the registers prescribed by the Hon'ble Gauhati High Court. The service records of the office staffs are kept in the office of the District & Sessions Judge and the Chief Judicial Magistrate.
7. There is no arrangement for consultation with or representation by the members of the public since the nature of the judicial work does not permit such an arrangement.
8. For the appointment, promotion and transfer of office staffs in the District Judge's establishment, a Selection Board is there comprising of the District & Sessions Judge, Additional District & Sessions Judge, Additional District & Sessions Judge, FTC, Civil Judge and the two Munsiffs. The meetings of the board are not open to the public.
9. Directory of Officers and Employees is maintained in the office.
10. Monthly remuneration of the officers and employees are paid as per the norms set by the Government of Assam.
11. Budget allocations for the district judiciary are made by the Hon'ble Gauhati High Court from time to time
12. The district judiciary does not receive any subsidy from any government and there are no beneficiaries as such.
13. Not applicable
14. Not applicable
15. The public may obtain informations from the office of the District & Sessions Judge, Nagaon in accordance with the RTI rules framed by the

Hon'ble Gauhati High Court vide notification NO.HC.XI-05/2008/ 233 /RC dated 23/05/2008.

16. Public Information Officer: Ms. Mitali Thakuria, Civil Judge, Nagaon  
Assistant PIO: Mr. Rana Dutta, Munsiff No 1, Nagaon

17. No other information prescribed.